

# Stanislaus Animal Services Agency



Thursday, June 20, 2013 at 9:00am

Animal Services Conference Room  
3647 Cornucopia Way  
Modesto, CA 95358



# **STANISLAUS ANIMAL SERVICES AGENCY**

**“SERVING YOUR COMMUNITY TOGETHER”**

3647 Cornucopia Way  
Modesto CA 95358

Phone: 209.558.7387 Fax: 209.558.2138  
[www.stancounty.com/animalservices](http://www.stancounty.com/animalservices)

## Joint Powers Agency Meeting Notice

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**Thursday, June 20, 2013, Animal Services Conference Room, 3647 Cornucopia Way, Modesto, CA**

The Joint Powers Agency welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled “Consent Calendar.” If you wish to have an item removed from the Consent Calendar, please make your request at the time the Agency Chairperson asks if any member of the public wishes to remove an item from consent.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearing and correspondence.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE AGENCY ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Agency Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Agency will be limited to a maximum of 5 minutes unless the Chairperson of the Agency grants a longer period of time.

**PUBLIC COMMENT PERIODS:** Matters under the jurisdiction of the Agency, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Agency for consideration. However, California law prohibits the Agency from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Joint Powers Agency for Stanislaus Animal Services. Any member of the public wishing to address the Agency during the “Public Comment” period shall be permitted to be heard once for up to 5 minutes.

Materials related to an item on this Agenda submitted to the Agency after distribution of the agenda packet are available for public inspection in the Clerk’s office at 3647 Cornucopia Way, Modesto, CA during normal business hours.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Joint Powers Agency meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director of Animal Services at (209) 342-1740.

**MATERIALS:** Materials related to an item on this Agenda submitted to the Joint Powers Agency after distribution of the agenda packet are available for public inspection in the Animal Services Office at 3647 Cornucopia Way in Modesto, during normal business hours.

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Stanislaus Animal Services Agency Board Meeting Agenda

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**June 20, 2013**

- 1. Welcome**
- 2. Roll Call (silent)**
- 3. Public Comment Period ( Limit of 5 minutes per person)**
- 4. Minutes of Previous Meeting**
  - A. Approval of the Agency Board Meeting Minutes of March 21, 2013
- 5. Correspondence:**
- 6. New Business**
  - A. Election of Chair and Vice Chair for Fiscal Year 2013-2014
  - B. Recognition for Eagle Scout Jared Harris
  - C. Approve Ordinance for Disposition of Stray Cats to Recommend for Adoption by the Member Jurisdictions.
  - D. Adoption of the Recommended Budget for Fiscal Year 2013-2014
- 7. Director Report**
  - A. Correspondence received from Department of Industrial Relations Division of Occupational Safety and Health
  - B. Status of Cat Programs for June 2013
  - C. Foster Program
- 8. Member Referrals**

## 9. Closed Session

- Conference with Legal Counsel - Existing Litigation: One case: Jose Martinez, et al. v. Timothy Wester, et al., United States District Court, Eastern District of California Case No. 1:13-CV-00320-LJO-SMS. Government Code Section 54956.9 (d)(1).
- Public Employee Evaluation – Executive Director, Government Code: 54957 (b)

## 10. Adjournment

**THE GOVERNING BOARD  
OF THE JOINT POWERS AGENCY OF THE  
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**  
Meeting Minutes

**Regular Meeting**

**Thursday**

**March 21, 2013**

**Members Present:**

Stan Risen, Stanislaus County  
Michael Harris, Modesto  
Dominique Spinale, Hughson

Mike Borges, Ceres  
Matthew Erickson, Waterford  
Minerva Moreno, Patterson

**Members Absent:**

None

**Staff Present:**

Annette Patton, Executive Director  
Deirdre McGrath, County Counsel

Francine Gutierrez, Manager II  
Linda Ford, Confidential Assistant

**Guests:**

Dave Cerutti, Emerson Drake, Hallie Robinson, Paul Robinson, Susan Robinson and Jim DeMartini, County Supervisor

The meeting was called to order at 9:02 a.m. by Stan Risen, Chair.

**Roll call:** See above

**Public Comment:** None

Approved the Agency Board Meeting Minutes of December 20, 2012  
(6/0 - Borges/Spinale)

**Correspondence:** None

**New Business:**

- A. Approved Cash Handling of Agency Funds by Volunteers at Off Site Adoptions. (5/0 – Borges/Erickson – Moreno Abstained)
- B. Approved Adopt a Shelter Cat Month Program from June 1, 2013 through June 30, 2013. (6/0 –Moreno/Harris)
- C. Referred the Ordinance for Disposition of Stray Animals back to staff for modification.
- D. Accepted the Dog License Amnesty Report for January and February 2013. (6/0 – Moreno/Spinale)

- E. Approved the Proposed Model Ordinances that will include the incorporation of the previously recommended Administrative Citations. (6/0 – Borges/Erickson)
- F. Accepted the Recommended Proposed Budgets for Fiscal Year 2013-2014. (6/0 – Moreno/Harris)

**Director Report:**

Executive Director Patton said Dr. Stewart will be moving out of the area soon, and leaving Animal Services. Annette will acknowledge Dr. Stewart at Tuesday's Board of Supervisor's meeting being held at 9:00 a. m. and again at our next JPA meeting. There are two veterinarians interested in contract work, each providing three days per week coverage. This will allow Animal Services to have a veterinarian on site six days a week.

Executive Director Patton acknowledged our Volunteers, AWP's and Alliance Worknet workforce. Mentioned is the fact that there is more unpaid staff on site on any given day than there is paid staff. This is imperative since we are a 7 day a week operation with 30 staff members. Feeding/Cleaning/Sanitizing etc. is not something we could accomplish on a daily basis by ourselves.

The Modesto Bee showcased volunteers that came in to groom a number of dogs, just this week. The dogs came to us in bad shape and Terese Davis spearheaded this operation rallying additional groomers to assist in getting every one of these dogs groomed. In addition, there is Sarah, our volunteer that does nothing but work on getting our shelter animals adopted. She is here six days a week with adoption as her focus. At our next meeting, we need to discuss a Volunteer Appreciation program.

**Member Referrals:** None

Adjourned Regular Meeting at 10:45 a.m. to Open Closed Session

Opened closed session at 10:47 a.m. – Public Employee Evaluation  
–Executive Director Government Code: 54957 (b)

Re-Opened regular meeting 10:59 a.m. Nothing to report.

Adjourned Regular Meeting at 11:00 a.m.

ATTESTED: Linda Ford, Clerk  
of the Governing Board of the  
Joint Powers Agency of the  
Stanislaus Animal Services Agency  
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)