

# Stanislaus Animal Services Agency



Thursday, March 20, 2014 at 9:00am

Animal Services Conference Room  
3647 Cornucopia Way  
Modesto, CA 95358



# **STANISLAUS ANIMAL SERVICES AGENCY**

“SERVING YOUR COMMUNITY TOGETHER”

3647 Cornucopia Way  
Modesto CA 95358

Phone: 209.558.7387 Fax: 209.558.2138  
[www.stancounty.com/animalservices](http://www.stancounty.com/animalservices)

## Joint Powers Agency Meeting Notice

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**Thursday, March 20, 2014, Animal Services Conference Room, 3647 Cornucopia Way, Modesto, CA**

The Joint Powers Agency welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled “Consent Calendar.” If you wish to have an item removed from the Consent Calendar, please make your request at the time the Agency Chairperson asks if any member of the public wishes to remove an item from consent.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearing and correspondence.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE AGENCY ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Agency Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Agency will be limited to a maximum of 5 minutes unless the Chairperson of the Agency grants a longer period of time.

**PUBLIC COMMENT PERIODS:** Matters under the jurisdiction of the Agency, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Agency for consideration. However, California law prohibits the Agency from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Joint Powers Agency for Stanislaus Animal Services. Any member of the public wishing to address the Agency during the “Public Comment” period shall be permitted to be heard once for up to 5 minutes.

Materials related to an item on this Agenda submitted to the Agency after distribution of the agenda packet are available for public inspection in the Clerk’s office at 3647 Cornucopia Way, Modesto, CA during normal business hours.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Joint Powers Agency meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director of Animal Services at (209) 342-1740.

**MATERIALS:** Materials related to an item on this Agenda submitted to the Joint Powers Agency after distribution of the agenda packet are available for public inspection in the Animal Services Office at 3647 Cornucopia Way in Modesto, during normal business hours.

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## Stanislaus Animal Services Agency Board Meeting Agenda

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**March 20, 2014**

- 1. Welcome**
- 2. Roll Call (silent)**
- 3. Public Comment Period ( Limit of 5 minutes per person)**
- 4. Minutes of Previous Meeting**
  - A. Approval of the Agency Board Meeting Minutes of December 19, 2013
- 5. Correspondence: None**
- 6. New Business**
  - A. Recognition for Eagle Scout Kane McLaughlin.
  - B. Accept the Administrative Citation Report.
  - C. Discuss and Accept the Recommended Proposed Budget for Fiscal Year 2014-2015.
  - D. Approve to Declare the Spay and Neuter Vehicle as Surplus and Authorize the Sale.
  - E. Discussion and Action for the vacant space at 3643 Cornucopia Way, Modesto.
- 7. Director Report**
- 8. Member Referrals**
- 9. Adjournment**

**THE GOVERNING BOARD  
OF THE JOINT POWERS AGENCY OF THE  
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**

Meeting Minutes

**Regular Meeting**

**Thursday**

**December 19, 2013**

**Members Present:**

Stan Risen, Stanislaus County  
Mathew Erickson, City of Waterford  
Dominique Spinale, City of Hughson

Mike Borges, City of Ceres  
Jolene Gonzalez, City of Modesto

**Members Absent:**

Rod Butler, City of Patterson

**Staff Present:**

Annette Patton, Executive Director  
Doris Foster, CEO's Office  
Deirdre McGrath, Deputy County Counsel

Francine Gutierrez, Manager II  
Linda Ford, Confidential Assistant

**Guests:**

Dave Cerutti  
Jim DeMartini, County Supervisor

Payton Potter  
Kristine Potter

The meeting was called to order at 9:04 a.m. by Dominique Spinale, Alternate Vice Chair.

**Roll call:** See above

**Public Comment:** None

Approved the Agency Board Meeting Minutes of September 19, 2013  
(5/0 - Risen/Borges)

**Correspondence:** None

**New Business:**

**One item from** the Director's Report was taken out of order to fit time constraints for Payton Potter:

Payton Potter, a ten year old girl was recognized for her support to Stanislaus Animal Services Agency. Since Payton was eight years old she has asked those celebrating her birthday to provide gifts for the animals, rather than supply her with gifts. Payton is a remarkable young lady, and we offer her this certificate of appreciation in front of all of our JPA Board members to show our gratitude.

- A. Approved the revised Bylaws, to change the December meeting to November. (Borges/Risen – 5/0)
- B. Approved the Dog License Amnesty Program for April 2014 with one modification as requested by Stan Risen. Modify to allow the program, if successful, to run an additional thirty days. (Risen/Erickson – 5/0)
- C. Appointed David Cerutti from the City of Modesto, Enrique Perez from the City of Ceres and Timothy McDaniel from the City of Waterford, to the Stanislaus Animal Services Agency Advisory Committee. (Risen/Erickson – 5/0)

**Director Report:**

- A. Executive Director Patton shared that Administrative Citations are approved for all cities. The first were issued November 20<sup>th</sup> so tomorrow will be one month of activity. Over 2000 Administrative Citations have been issued to date with a 15% compliance rate. 10% more is database updates for those animals that are now deceased. We are currently finished in the City of Ceres and we are working on Stanislaus County. Modesto is highest in non-compliance. Stan asks if there can be an on-line affidavit for people with deceased pets, so they do not have to call or come in.
- B. We are updating our website to make it clean, simple and user friendly.
- C. October was Adopt A Shelter Dog Month. October dog adoptions were up by 100.
- D. Animal Services received a \$15,000 grant for the Spay and Neuter of owned dogs. We will promote “Big and Small We’ll Fix Them All” in January. In February we intend to spay or neuter 250 Pit Bulls and Chihuahuas at no cost to the customer.
- E. Animal Services also received a \$5000 National grant, from Alley Cat Allies, to be used in conjunction with the Humane Society of Stanislaus County. We will use that grant money to spay or neuter cats during cat season. We are not required, by law, to intake cats, so as strays enter the shelter they are, spayed or neutered and then the HSSC returns the cats to the community.

- F. Executive Director Patton has a meeting with the City of Riverbank soon.
- G. OSHA visited last week. David Becker, from Risk Management, was on site to assist in the walk through with OSHA. At the end of four hours, we were found in total compliance.
- H. We would like to recognize Mike Borges, who is retiring in March. Mike has been with the Ceres Police Department for nearly 34 years. He has been with us since the planning stages of this new facility and has been a member of the JPA Board for the past three years. This will be Mike's last meeting with us and we wish him well.
- I. Future Agenda Item – Sale of the Neuter Scooter. The Neuter Scooter served us well. There were thousands of surgeries done in the Neuter Scooter. The idea is to sell the Neuter Scooter and purchase an Adoption Trailer to assist us in offsite adoptions, utilizing volunteers.

**Member Referrals:** None

Adjourned Regular Meeting at 9:40 a.m.

ATTESTED: Linda Ford, Clerk  
of the Governing Board of the  
Joint Powers Agency of the  
Stanislaus Animal Services Agency  
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)