

**THE GOVERNING BOARD  
OF THE JOINT POWERS AGENCY OF THE  
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**  
Meeting Minutes

**Regular Meeting**

**Thursday**

**November 17, 2016**

**Members Present:**

Toby Wells, City of Ceres  
Raul Mendez, City of Hughson  
Tim Ogden, City of Waterford  
Jody Hayes, Stanislaus County  
Capt. Brian Findlen, Alternate - City of Modesto  
Ken Irwin, City of Patterson

**Members Absent:**

**Staff Present:**

Annette Patton, Executive Director  
Martha Ruano, Manager II  
Linda Ford, Confidential Assistant  
Jewel Warr, Chief Executive Office  
Alice Mimms, Deputy County Counsel

**Guests and Dignitaries:**

None

The meeting was called to order at 9:02 a.m. by Jody Hayes, Chair.

**Roll call:** See above

**Recognition:** Executive Director Patton recognized Dorothy Nunes for 28 years of service with Animal Services and congratulated her on her upcoming retirement. JPA Board members remarked on a job well done and extended their congratulations.

**Public Comment:** None

Approved the Agency Board Meeting Minutes of June 16, 2017, August 8, 2017 and September 17, 2016, with one change. Update item D to read Fixed Assets, in the September minutes. (Wells/Irwin - 6/0)

**Correspondence:** None

**New Business:**

- A. Appointed Dr. Kavishti Kokaram to the Animal Services Advisory Committee. (Mendez/Ogden - 6/0)
- B. Approved the Closures of the Stanislaus Animal Services Agency on Various Days in 2016 and 2017. (Wells/Mendez – 6/0)
- C. Approved the Plan to Amend the Salary and Position Allocation Resolution Assigned to the Stanislaus Animal Services Agency to Better Align with Agency Needs. (Irwin/Wells – 6/0)

**Director Report:**

- a. Update on the Chihuahua/Pit Bull spay/neuter program, 455 of 600 coupons issued so far.
- b. Update on Technology programs. iPads are in use with Canvassers and in the Adoption Center. There are two more programs pending, account set up and telephone licensing.
- c. Update on PetCo, Turlock. SASA staff is there Saturdays and Sundays with dogs. Cats are there with assistance from volunteers. PetCo is very supportive of SASA and contributes canned food and fundraisers.
- d. Adoption contracts and other forms are now in English and Spanish.
- e. SASA participated in the Wellness Expo, taking dogs for attendees to see and pet. Most of these dogs have been adopted.
- f. Animal Adoptions are up 23% over last year.
- g. SASA and Modesto are discussing a proposed canvassing program for the City of Modesto.
- h. SASA was recently inspected by the Veterinary Medical Board with no major findings.
- i. A new 7 passenger van should be here very soon.
- j. SASA has a new logo.
- k. HR updates: With recent retirements, transfers etc. SASA is in need of two Animal Services Operations Supervisors, a Veterinarian and an Animal Care Specialist.

**Member Referrals:** None

Adjourned Regular Meeting at 10:15 a.m.

ATTESTED: Linda Ford, Clerk  
of the Governing Board  
of the Joint Powers Agency  
of the Stanislaus Animal Services Agency  
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)