



Thursday, November 17, 2016 at 9:00am

Animal Services Conference Room  
3647 Cornucopia Way  
Modesto, CA 95358



# STANISLAUS ANIMAL SERVICES AGENCY

“SERVING YOUR COMMUNITY TOGETHER”

3647 Cornucopia Way  
Modesto CA 95358

Phone: 209.558.7387 Fax: 209.558.2138  
www.stancounty.com/animalservices

## Joint Powers Agency Meeting Notice

Thursday, November 17, 2016, Animal Services Conference Room, 3647 Cornucopia Way, Modesto, CA

The Joint Powers Agency welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at the beginning of the meeting under the section titled “Consent Calendar.” If you wish to have an item removed from the Consent Calendar, please make your request at the time the Agency Chairperson asks if any member of the public wishes to remove an item from consent.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearing and correspondence.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE AGENCY ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Agency Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Agency will be limited to a maximum of 5 minutes unless the Chairperson of the Agency grants a longer period of time.

**PUBLIC COMMENT PERIODS:** Matters under the jurisdiction of the Agency, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Agency for consideration. However, California law prohibits the Agency from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Joint Powers Agency for Stanislaus Animal Services. Any member of the public wishing to address the Agency during the “Public Comment” period shall be permitted to be heard once for up to 5 minutes.

Materials related to an item on this Agenda submitted to the Agency after distribution of the agenda packet are available for public inspection in the Clerk’s office at 3647 Cornucopia Way, Modesto, CA during normal business hours.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Joint Powers Agency meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director of Animal Services at (209) 342-1740.

**MATERIALS:** Materials related to an item on this Agenda submitted to the Joint Powers Agency after distribution of the agenda packet are available for public inspection in the Animal Services Office at 3647 Cornucopia Way in Modesto, during normal business hours.

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## Stanislaus Animal Services Agency Board Meeting Agenda

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**November 17, 2016**

1. **Welcome**
2. **Roll Call (silent)**
3. **Public Comment Period (Limit of 5 minutes per person)**
4. **Minutes of Previous Meeting**
  - A. Approval of the Agency Board Meeting Minutes of June 16, 2016, August 8, 2016 and September 17, 2016
5. **Correspondence: None**
6. **New Business**
  - A. Appoint Dr. Kavishti Kokaram, to the Stanislaus Animal Services Agency Advisory Committee.
  - B. Approval of the Closure of the Stanislaus Animal Services Agency on Various Days in 2016 and 2017
  - C. Approve the Plan to Amend the Salary and Position Allocation Resolution Assigned to Stanislaus Animal Services Agency to Better Align with Agency Needs
  - D. Recognition for Dorothy Nunes Retiring from Animal Services after 28 years
7. **Director Report**
8. **Member Referrals**
9. **Adjournment**

**THE GOVERNING BOARD  
OF THE JOINT POWERS AGENCY OF THE  
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**  
Meeting Minutes

**Regular Meeting**

**Thursday**

**June 16, 2016**

**Members Present:**

Toby Wells, City of Ceres  
Raul Mendez, City of Hughson  
Tim Ogden, City of Waterford  
Jody Hayes, Stanislaus County

**Members Absent:**

Capt. Brian Findlen, Alternate - City of Modesto  
Ken Irwin, City of Patterson

**Staff Present:**

Annette Patton, Executive Director  
Martha Ruano, Manager II  
Linda Ford, Confidential Assistant  
Jewel Warr, Chief Executive Office  
Deirdre McGrath, Deputy County Counsel

**Guests and Dignitaries:**

None

The meeting was called to order at 9:04 a.m. by Toby Wells, Chair.

**Roll call:** See above

**Public Comment:** None

Approved the Agency Board Meeting Minutes of March 17, 2016  
(Mendez/Ogden–4/0)

**Correspondence:** None

**New Business:**

A. Tim Ogden nominated Jody Hayes, Stanislaus County, as Chair and Jody Hayes nominated Tim Ogden, City of Waterford, as Vice Chair for Fiscal Year 2016-2017. Both nominees accepted. Nominations seconded by Raul Mendez, City of Hughson. (Elected 4/0)

B. Adopted the Recommended Budget for Fiscal Year 2016-2017.  
(Mendez/Ogden – 4/0)

**Director Report:**

- a. Requested a Special Meeting to be held on August 8, 2016 at 9:00 a.m. to discuss upcoming changes in rescue and adoption processes.
- b. Public Facility Fees are still available. Updates will continue as we continue with the ADA compliance meetings.
- c. Annette will be scheduling presentations at City Council and Board of Supervisor meetings to provide the Annual Report and any Agency Board approved changes in processes and operating hours.
- d. The Lease Agreement for 3643 Cornucopia expires June 30, 2016. County Counsel is looking into legal requirements to Lease again.
- e. The Chihuahua and Pit Bull program is ready to move forward and a press release will be sent to local newspapers.
- f. Dr. Sessa will donate his time, with veterinarian students to complete spay and neuter surgeries. Thank you Dr. Sessa.
- g. We anticipate a busy July 5<sup>th</sup>. Red, white and blue polo shirts will be worn and cookies will be available for owners and their pets.

**Member Referrals:** None

Adjourned Regular Meeting at 3:47 p.m. to go into closed session.

Opened Closed Session: Public Employee Evaluation – Executive Director  
Government Code: 54957 (b)

Re-Opened regular meeting. Nothing to Report.

ATTESTED: Linda Ford, Clerk  
of the Governing Board  
of the Joint Powers Agency  
of the Stanislaus Animal Services Agency  
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)

**THE GOVERNING BOARD  
OF THE JOINT POWERS AGENCY OF THE  
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**  
Special Meeting Minutes

**Special Meeting**

**Monday**

**August 8, 2016**

**Members Present:**

Toby Wells, City of Ceres  
Raul Mendez, City of Hughson  
Jody Hayes, Stanislaus County  
Capt. Brian Findlen, Alternate - City of Modesto  
Ken Irwin, City of Patterson

**Members Absent:**

Tim Ogden, City of Waterford

**Staff Present:**

Annette Patton, Executive Director  
Martha Ruano, Manager II  
Linda Ford, Confidential Assistant  
Jewel Warr, Chief Executive Office

**Guests and Dignitaries:**

Jim DeMartini, Stanislaus County Supervisor  
Augusta Farley, Westside Animals for Adoption  
Becky Medcalf, Humane Society of Stanislaus County

The meeting was called to order at 9:10 a.m. by Jody Hayes, Chair.

**Roll call:** See above

**Public Comment:** Becky Medcalf spoke in support of SASA's proposed Adoption Changes and Rescue changes.

**New Business:**

C. Approved SASA's New Animal Adoption and Rescue Programs.  
(Irwin/Wells – 5/0)

Augusta Farley added her support for the Adoption and Rescue program changes.

Adjourned Special Meeting at 9:45 a.m.

ATTESTED: Linda Ford, Clerk  
of the Governing Board  
of the Joint Powers Agency  
of the Stanislaus Animal Services Agency  
State of California

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**THE GOVERNING BOARD  
OF THE JOINT POWERS AGENCY OF THE  
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**  
Meeting Minutes

**Regular Meeting**

**Thursday**

**September 15, 2016**

**Members Present:**

Toby Wells, City of Ceres  
Raul Mendez, City of Hughson  
Tim Ogden, City of Waterford  
Jody Hayes, Stanislaus County  
Capt. Brian Findlen, Alternate - City of Modesto  
Jim Holgersson, City of Modesto

**Members Absent:**

Ken Irwin, City of Patterson

**Staff Present:**

Annette Patton, Executive Director  
Martha Ruano, Manager II  
Linda Ford, Confidential Assistant  
Jewel Warr, Chief Executive Office  
Deirdre McGrath, Deputy County Counsel

**Guests and Dignitaries:**

None

The meeting was called to order at 9:07 a.m. by Jody Hayes, Chair.

**Roll call:** See above

**Presentation:** Executive Director Patton provided a power point presentation of the 2015-2016 Stanislaus Animal Services Agency Annual Report.

**Public Comment:** None

**Correspondence:** None



**New Business:**

D. Approved the Transfer of Funds from Service and Supplies into Fixes Assets for the Purchase of One Vehicle as Approved in 2016-2017 Final Budget. (Wells/Ogden 5/0)

**Director Report:**

- h. The new adoption process has increased adoptions by 14% in the first 3 weeks.
- i. The Chihuahua and Pit Bull program, which started July 1, 2016, is doing so well, we have issued 300 of our 600 budgeted certificates.

**Member Referrals:** None

Adjourned Regular Meeting at 10:05 a.m.

ATTESTED: Linda Ford, Clerk  
of the Governing Board  
of the Joint Powers Agency  
of the Stanislaus Animal Services Agency  
State of California

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