

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

April 18, 2019

Members Present:

Michael Pitcock, City of Waterford - Chair
Scotty Douglass, Alt. City of Modesto - Vice Chair
Raul Mendez, City of Hughson
Jody Hayes, Stanislaus County
Ken Irwin, City of Patterson
Toby Wells, City of Ceres

Members Absent:

None

Staff Present:

Annette Patton, Executive Director	Jennifer Smith, Volunteer Coord.
Tina Rocha, Stanislaus County Alt.	Martha Ruano, Business Manager
Linda Ford, Confidential	Dennis Cordova, Operations Mgr.
Daniel Solish, Deputy County Counsel	Mavis Williamson, Client Services

Guests and Dignitaries:

Jim De Martini, Stanislaus County Supervisor
Paula Hamlin and Victoria Spears, Volunteers

1. The meeting was called to order at 9:03 a.m. by Mike Pitcock, Chair.
2. **Roll call:** See above
3. **Public Comment:** Debbie Frasier addressed the Agency Board regarding a kennel complaint. Dennis Cordova will meet with Ms. Frasier to clarify the process and then update Jody Hayes.

Cal Limbocker thanked everyone for Love Modesto, which he said was a great event, adding Jaime Heilman was very helpful, and Jennifer Smith is a superstar. Cal said the event ran smoothly, and he thanked everyone involved adding everyone was made to look good, and he cannot wait till year.

Nancy Klein said she is excited to see extended hours on the agenda. Nancy also asked about the completion of posting SASA's updated Policies and Procedures on the Animal Services website. Dennis assures her the project is still in the works and is worked as time allows. Once the draft is complete, SASA will seek Board approval.

4. Minutes of Previous Meeting:

- A.** Approved the Agency Board Meeting Minutes of March 21, 2019.
(Modesto/Hughson – 6/0)

5. Correspondence: None

6. New Business:

- A.** Recognition: Jennifer Smith introduced Paula Hamlin as a long term SASA volunteer who has fostered 259 cats and kittens and 1 Beagle pup. Paula is instrumental in assisting SASA reduce the euthanasia rates of pre-wean kittens. Paula also volunteers to care for our cats and kittens at PetCo. Jennifer then introduced Victoria Spears. Victoria came to us, at 14 years of age, as a full-time student. She has contributed 1900 hours of (boots on the ground) volunteer work with SASA. Victoria wants to be here, this is not a school requirement for her. Victoria has also recruited her mother and grandmother as volunteers. Victoria easily engages with the animals and the public, she is accomplished and appreciated. Both volunteers received appreciation from the Agency Board.
- B.** First Quarter Update: Dennis Cordova provided a power point overview of the Green/Yellow/Red color-coding system, with a new color recently added. Orange is now included for TNR cats. The color-coding system assists in keeping the Agency within capacity and bringing consistency to our programs. Shelter animal counts are posted to our website monthly.
- C.** Approved the Strategic Plan for SASA with the following changes: Goal #1 – rather than increase adoptions by 2%, continue trends. Regarding the Mission Statement, page 3 should match page 4, which is more succinct. SASA will tie the Strategic Plan to operations and each agenda item. Patterson makes a motion to approve knowing staff can fix the difference between the mission statement and the background.
(Patterson/Ceres – 6/0)
- D.** Approved Revised Animal Services Business hours effective May 1, 2019: As a pilot program, Stanislaus Animal Services Agency will be open from 1 p.m. until 6 p.m., Wednesdays, until December. At the December Agency Board meeting we will discuss the effectiveness of the pilot program and decide if we continue with later hours, make them seasonal, or discontinue them all together. The Pilot Program will cause no overtime, we will just revise the Wednesday shifts to cover the additional hour. (Hughson/Modesto – 6/0)

- E. Approved the Third Quarter Financial Report for Fiscal Year 2018/2019. Martha Ruano went over the third quarter financials including the moving of salary savings to services and supplies to cover un-budgeted expenses. Martha advised the True Up invoices for partnering agencies will not go out until August 2019 and will be due in the 2nd quarter 2019/2020. (Patterson/Hughson – 6/0)
- F. Held a Public Hearing to Consider the Adoption of the Recommended Proposed Budget for Budget Year 2019-2020 – Agency members discussed their budgets, and the need to meet what we have on the table. Modesto mentioned their budget is challenging this year, sharing this budget is a very creative and well thought out. There was one public member comment from Nancy Klein who expressed her desire for a full-time behaviorist and media team. City of Ceres made a motion to approve the draft budget, scenario 1, and acknowledges we will come back in May for Final Budget adoption with consideration of the DocuPet structure. (Ceres/Patterson – 6/0)

7. Community Reports: None

8. Informational:

- A. **Operations Report:** Dennis Cordova started with information on the FETCH program. There are three program participants in the final stages of applying and will be joining SASA soon. They will be present for eight hours and day and will learn how to clean, water and feed the animals. In turn, they will be provided work and skills training including leadership training. Dennis provided a handout, with the Monthly Operations Report, Field Reports included Activity Reports by Jurisdiction, including City of Modesto, Kennel Statistics, Live Releases and Live Kennel Statistics for March 2019. Dennis apologized for an error in the Field report for the City of Modesto. Also included, was a summary of volunteer hours for March and vaccination clinic statistics. Vaccinations are down due the lack of a full-time veterinarian and canvassing. The Volunteer program has been very successful and volunteer hours have increased due to the Adopt-A-Palooza and Love Modesto events, pictures were provided.
- B. **Financial Update:** Martha mentioned the financial reports had been sent with the meeting packets and said if there are any questions to feel free to reach out to her.
- C. **Executive Director Report:** Annette Patton and some SASA staff attended the City of Hughson community meeting two weeks ago.

Those attending from SASA included Dennis Cordova, Steve Fielder and Kathy Fielder. Also, in attendance were many from the City of Hughson, including the Sheriff's Office. The meeting was very successful. Next year, Hughson would like SASA to join Love Hughson.

There will be a DocuPet update in May.

SASA received, and is grateful for, a donation from an anonymous donor for shade in our back-play yards, and this project is complete.

Best Friends was here and called us a "Model Agency" as we are a very large agency, taking in 16,000 animals a year. City of San Jose and Solano County were here to be mentored on our TNR Program.

The SNIP Bus is locally owned by a Modesto resident. A local dentist donated two days (\$3000 a day) to provide spay/neuter services to SASA on April 24th and 25th. The first day, 25 shelter dogs (going to rescue) will be spayed or neutered. The next day, SNIP is accepting applications from the public for spay or neuter services. We are looking for and forward to donations to get the SNIP bus over to MOE's, for spay/neuter surgeries.

- 9. Member Referrals:** None – Raul thanks SASA and staff for attending the Hughson Community Meeting on March 28th. SASA was very well received and answered many questions and concerns. The meeting was recorded and will be shared on the City of Hughson's Facebook. General animal information will be placed on the Hughson website, including licensing, leash laws etc. Hughson likes to make the community part of the solution.

Adjourned Regular Meeting at 10:53 a.m.

ATTESTED: Linda Ford, Clerk

of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)