

**THE GOVERNING BOARD
OF THE JOINT POWERS AGENCY OF THE
STANISLAUS ANIMAL SERVICES AGENCY (SASA)**
Meeting Minutes

Regular Meeting

Thursday

January 16, 2020

Members Present:

Joe Lopez, City of Modesto – Chair
Capt. Ivan Valencia, Alternate - Modesto
Raul Mendez, City of Hughson – Vice Chair
Michael Pitcock, City of Waterford
Jewell Warr, Alternate - Stanislaus County
Toby Wells, City of Ceres

Members Absent:

Ken Irwin, City of Patterson

Staff Present:

Annette Patton, Executive Director
Martha Ruano, Business Manager
Daniel Solish, Deputy County Counsel

Linda Ford, Confidential
Dennis Cordova, Op. Mgr.

Guests and Dignitaries:

Jim DeMartini, Stanislaus County Supervisor

1. The meeting was called to order at 9:02 a.m. by Joe Lopez, Chair.

2. **Roll call:** See above

3. **Public Comment:** Tamra Helton provided an update on Humane Society of Stanislaus County and their focus. Tamra requested an Agenda item for a future meeting to bring together a Coalition between SASA/HSSC/MJC and the Agency Board to prepare for kitten season and come up with a foster plan to further reduce euthanasia.

Nancy Klein talked about meeting dates and times, shelter promotions, shelter hours and SASA's spay/neuter voucher program.

Augusta Farley talked about Spay/Neuter programs for dogs other than Pit Bulls and cats and low cost Spay/Neuter clinics that are open on weekends.

4. Minutes of Previous Meeting:

- A.** Approved the Agency Board Meeting Minutes of December 19, 2019. (Hughson/Ceres – 5/0)

5. Correspondence: None

6. New Business:

- A.** Appointed Courtnay Lynch from the City of Waterford to the Stanislaus Animal Services Advisory Committee. (Waterford/Ceres - 5/0)
- B.** Approved Subaru to use Stanislaus Animal Services Agency Property to film a national commercial advertisement. (Hughson/Ceres - 5/0)
- C.** Authorized the Executive Director to renew and execute the lease agreement for Lander Veterinary Clinic for the use of 3643 Cornucopia Way. (Ceres/Hughson - 5/0)
- D.** Approved as presented with the caveat to return with the criteria for item D3 in February: (Ceres/Waterford - 5/0)
 - i. Increase the existing fee for cat adoption from \$45 to \$60.
 - ii. Establish new fees for vaccinations, cat carriers and dog leashes at cost.
 - iii. Authorize the Executive Director to set the adoption fee for highly adoptable pets at an amount not to exceed the costs to the Agency.

7. Committee Reports:

- A. Operations Report:** Dennis Cordova provided an overview of the Operational report. Included are the Monthly Operations/Staffing Reports for December 2019, Field Reports including Activity Reports by Jurisdiction, with City of Modesto included, Response time, Kennel/Live Releases Statistics, Vaccination Clinics Statistics and Volunteer hours for December 2019. Any questions can be brought back to Dennis Cordova.
- B. Financial Update:** Martha provided an overview of the financial reports through December 2019. Martha can address any questions.

C. Executive Director Report:

- i. Annette mentioned the grants for which she has been applying. One is for the \$5,000,000 Homeless shelter grant. Animal Services is applying because the Access Center has not been in business for a year. Annette suggested an MOU be written with a veterinarian's office for pet care.

The Governor's Budget is to release \$50,000,000 to U. C Davis shelter medicine program for allocation to the counties that may want to utilize some of these funds.

- ii. The Assessment Team is coming January 27th through the 30th. A different team will be here each day. A community meeting (staff invited) is Tuesday, January 28th at Harvest Hall from 6-7p.m. with questions addressed from 7:00-7:30 p.m. The Assessment team will meet with two Agency Board members and SASA daily. Animal Services continues to have staffing shortages that keep us from giving our best Customer Service.

With the number of animals being adopted, SASA needs two full time shelter veterinarians. Presently, SASA is utilizing on-site veterinarians five days a week, and a variety of off-site veterinarians for additional spay/neuter surgeries, and they are having a hard time filling the need. SASA is filling in with anyone we can reach at the time as a Foster Coordinator, this is another area needing attention. DocuPet will be on-board in February and will help illuminate the phone calls generated from licensing/citation issues.

- iii. SASA is waiting to hear back on pending Grants, the results from the Assessment team, and is beginning the annual budget process, everything should wrap up into one nice, neat package.

8. Informational: None

9. Member Referrals: Raul Mendez acknowledged some challenges over the years, however, overall SASA has been successful and he commends the Agency on a good decade.

Adjourned Regular Meeting at 10:02 a.m.

ATTESTED: Linda Ford, Clerk

of the Governing Board
of the Joint Powers Agency
of the Stanislaus Animal Services Agency
State of California

(The above is a summary of the minutes of the Governing Board of the Joint Powers Agency. Complete minutes are available from the Clerk at Stanislaus Animal Services Agency, 3647 Cornucopia Way in Modesto, CA.)